



The Handwriting Analysts International®

OFFLINE ENROLMENT FORM – EMI scheme

Please enrol me as a student on the Graduate Course in Handwriting Analysis. I have read and understood the Conditions of Enrolment and the code of ethics given in the prospectus and I agree to them. I also agree to respect the copyright in the course and not to allow any other person to read or use the course or any portion of it in any way whatsoever.

Name and Address (Mr/Mrs/Miss/Ms)
.....
.....CountryPin code.....
Mobile Landline Email.....
Date of Birth: Date MonthYear..... Father/ Guardian Name
Educational Qualification Present Occupation.....

COURSE FEES

Fee mentioned below is applicable for level 1. Only after completion of level 1, you are allowed to pay for level 2 & 3.

Bank Name	Cheque Number	Date	Amount
			Rs.1000/-
			Rs.2500/-
			Rs.2500/-

TERMS AND CONDITIONS OF ENROLMENT

- 1. The HAI Promise.** For the fees quoted in Indian Rupees the Handwriting Analysts International will provide you the course material and services described in the prospectus for the Graduate Course in Handwriting Analysis.
- 2. Installment Payments.** You agree to pay your installments promptly each month to HAI as they fall due irrespective of the speed at which you study. If you fail to pay an installment within one calendar month of the due date then the full outstanding balance becomes due immediately. Therefore if there is any danger of installment payments being delayed please write to us. The HAI will treat all deserving cases as sympathetically as possible.
- 3. Three years** to complete your course. If you wish to extend your studies beyond three years, an extra charge may be made for administration and supply of revised material.
- 4. Ownership of Course Materials.** Course materials become your property on receipt by you, subject to full payment of fees.
- 5. The HAI's Rights.** The HAI reserves the right to refuse to accept any applications for enrolment. We also reserve the right to discontinue tuition for any student who (in our opinion) does not have sufficient aptitude to complete the course. In such cases all fees paid will be refunded on return of the course materials.
- 6. Your Pledge.** You agree to follow your Tutor's advice; to study the course conscientiously in order to give it a fair chance to help you; take all reasonable steps to analyze writing specimens and keep us informed of the results till the end of your course.
- 7. Your Certificate.** The prestigious title of Certified Handwriting Analyst will be awarded to you after finishing the three levels.

Signature..... Date.....

Code of Ethics for Graphologists of H.A.I

The H.A.I observes and keeps the standards of practice of the science of Graphology. The object of this code is to define the rights and duties of graphologists wishing to exercise their profession in accordance with common professional ethics. Every student having signed this Code of Ethics, shall undertake to ensure that it is respected. Offences shall be dealt with by the disciplinary board of Handwriting Analysts International.

01 Graphology, a human science and a technique of observation and interpretation, enables the personality to be studied through the examination of handwriting. The graphologist studies the personality of the writer. He works exclusively on authentic handwritten documents. He carries out his work of analysis and synthesis in response to a request of a professional or private nature.

02 The graphologist has no right to copy, reproduce or in any way disseminate any of the course materials to any other person, business or entity of any type or kind without first obtaining written permission from The H.A.I. All instructions and other communications should be kept confidential and restricted to their own personal use.

03 The graphologist is expected to maintain and develop his specialised skills. It is his duty to apply this science in the development of his own character, ability and personality and to utilize the knowledge and full abilities to the benefit of the fellowmen and to the advancement of graphology.

04 The graphologist shall undertake to use only methods relating to his practice, and to work within the limits of his knowledge and experience. The graphologist shall abstain from issuing diagnoses in fields reserved to the medical profession.

05 Any graphologist signatory to this Code shall not display his graphology qualifications on professional documents if these are associated with an activity concerned with the occult or divination. He shall abstain from publishing or advertising in periodicals related to the above activities.

06 The work undertaken by the graphologist concerning the person imposes the respect of moral and professional values. The graphologist must safeguard, at all times, his independence, integrity and sense of humanity. He must not be influenced by any prejudice in respect of sex, race, politics, social class or religion.

07 In every analysis, the graphologist shall remain tactful and discreet. In work concerned with the selection of personnel, he shall avoid touching upon the aspects of the writer's personality which are not related to the criteria of the position to be filled. His language must remain clear, prudent and unambiguous. In his work, he must be completely impartial and refuse to provide any analysis of 'accommodation'.

08 The graphologist shall undertake not to use the documents or the information in his possession for the purpose of causing harm to others. Being the sole judge of the worth of the documents submitted to him, he shall be able to refuse to provide an analysis without having to give any reason for doing so. He shall refuse to express an opinion on a document he knows to have been stolen. He shall refuse to work on documents transmitted by fax or photocopied, because these processes alter the quality of the handwriting trait.

09 The graphologist shall respect the laws of his country regarding the person and, in particular professional secrecy, which must be respected verbally as well as in the circulation of documents.

10 The legitimate owner of a document shall be the sole person responsible for the subsequent use of the analysis. The results shall be exclusively sent to the person who made the request.

11 The graphologist shall not divulge the name of his clients without their prior consent. He shall not communicate or publish texts, or analyses thereof, without the agreement of the interested party or the owner of the document.

12 The conduct, appearance and deportment of the graphologist must at all times and in all places inspire confidence and reflect credit on himself and on Handwriting Analysis. His actions must avoid legal liabilities, and be in full cooperation with legal and law enforcement agencies.

Full Name:

Signature:

Legal Aspects:

The Handwriting Analysts International (referred to hereafter as The H.A.I) reserves the right to change the body of knowledge, prescribed books, the curriculum, examination pattern, evaluation system, rules and regulations. The students are governed by the latest regulations applicable to them during the relevant academic year. This document is designed to provide the prospective students with information only. The H.A.I assumes no liability of any kind to any person for providing this information, whether or not such persons rely on it and even if they inform the H.A.I of their reliance on it.

This document may contain forward-looking statements which are subject to certain risks and uncertainties that could cause actual results to differ materially from those reflected in the forward-looking statements. The H.A.I undertakes no duty to update any forward looking statements, to reflect future events or circumstances.

Enrollment Agreement: The "Application Form for Enrollment" is the Enrollment Agreement (hereinafter referred to as the Agreement) between the applicant who wishes to enroll into the distance learning programs of handwriting analysis offered at H.A.I

Entire Agreement: This Agreement constitutes and expresses the entire agreement and understanding between the H.A.I and the students of the H.A.I in reference to all matters herein referred to, all previous discussions, promises, representations and understandings relative thereto, if any, had between the parties hereto, being herein merged.

Interpretation: The masculine, feminine or neuter gender and the singular or plural number shall be deemed to include the other gender or numbers where the context so indicates or requires. Unless otherwise expressly provided, references to days, months or years are to calendar days, months or years. Person or persons include individuals, partnerships, corporations, government agencies or other entities. Section headings are included for convenience only and are not to be used to construe or interpret this Agreement.

Conclusion of the Agreement: The Agreement is irrevocably concluded after the applicant signs the application form and submits it along with the required amount, physically, electronically or otherwise.

No Third Party Beneficiaries: Enrollment of any student into the program, shall not entitle any person (including, without limitation, members) to any rights as third party beneficiary.

Balance of Dues: The liability of the student to pay the balance of dues continues until the last installment is cleared even if the student, for any reason, withdraws from/discontinues the pursuit of the program. Wherever students have arrears of payment, they will not be permitted to register for the examinations or their examination result will not be released and their mark sheets, pass certificates will not be issued. Further such students will be considered as inactive on the rolls and their names are liable to be removed from the records.

Limitation of Liability: The liability of the H.A.I towards the students is limited only to the extent of the fee paid by them. To clarify further, the University shall not be liable to the students for punitive, exemplary, special, indirect, or consequential damages, including without limitation, lost profits.

Assignment: The students cannot assign this Agreement nor any part thereof the H.A.I may, without necessity of the students' consent, assign its rights and obligations under this Agreement to a successor organization.

Force Majeure: The H.A.I shall not be liable for delay or failure in performance of any of its obligations under the Agreement when such delay or failure arises from events or circumstances beyond the reasonable control of the H.A.I (including without limitation, acts of God, fire, flood, war, explosion, sabotage, terrorism, embargo, civil commotion, acts or omissions of any government entity, supplier delays, decisions of the H.A.I, decisions of the courts and governments, communications or power failure, equipment or software malfunction, or labor disputes).

Indemnity: A student agrees to indemnify, defend and hold the H.A.I harmless from and against any and all loss, damage, liability and expense (including reasonable attorney's fees and costs) arising out of any third party claim, action or proceeding based directly or indirectly on the acts of omission or commission by the member or his/her agents, the breach or alleged breach or failure to comply with any applicable laws or regulations, concerning the practice of profession of handwriting analysis.

Arbitration: All disputes relating to or arising out of this Agreement shall be settled by reference to arbitration only and not by recourse to the courts of law including consumer courts/fora, as per the applicable Indian Law including the Arbitration and Conciliation Act of 1996. Arbitration shall be conducted by an arbitration tribunal consisting of a single member only. The H.A.I's nominee shall be the 'persona designate' as an arbitrator. The venue of arbitration shall be Visakhapatnam, Andhra Pradesh, India. The students should first exhaust the remedy from the HAI Arbitration Tribunal before approaching any court of law and/or seeking redressal under the provision of Consumer Protection Act 1986. The arbitration clause shall however not apply if the H.A.I and/or the authorized agent decides to prosecute any student for any criminal offences, including but not limited to dishonor of postdated cheques.

Applicable Law: The Agreement shall be deemed to have been made in Visakhapatnam in the State of Andhra Pradesh, India and shall be construed and enforced in accordance with and the validity and performance hereof shall be governed by the laws of this state without reference to principles of conflict of laws thereof. Judicial proceedings regarding any matter arising under the terms of the Agreement shall be brought in the relevant courts of Visakhapatnam, Andhra Pradesh. Jurisdiction for all disputes (if any) relating to the H.A.I is only/exclusively Visakhapatnam, Andhrapradesh, India.

Full Name:

Signature: